

## Education and Training

### Topic:

Provide education and training programs to enhance the research library workforce.

### Themes:

- Training in new technologies for people with a range of technological literacies
- Hands-on training
- Training for staff to develop new on-the-job skills and broaden opportunities for mobility or advancement
- Cross-training to increase awareness, empathy and organizational flexibility
- Supervisor support for participation
- Include place in unit annual report to demonstrate unit efforts to be more inclusive and support diversity
- Encourage feedback and sharing of problems and frustrations

### Specific areas/topics

- Catalog and database searching
- Outlook
- Project management
- Presentations
- More general orientation to the Library
- Finding information on our webpages
- DISC training

### Stakeholders (Groups):

Staff Training and Development Committee, Staff training and development personnel in User Services, Library Business and Human Resources Service Center

### Hiring Plan Impact:

None

### Recommendations:

- Add item in unit annual report prompting unit to describe efforts to be more inclusive and support diversity
- Make all training an approved event, operations permitting and with prior supervisory approval

### Adjacencies with other Topical Areas:

Organizational culture