

Outreach & Engagement Committee

04/03/2024

Minutes (Rachel Miller-Haughton)

Attendees: Janis Shearer, Rachel Miller-Haughton, Jessica Ballard-Lawrence, Cindy Ingold, Heather Murphy, Celenia Graves, Sara Berthier, Kirsten Feist

Absent: Atoma Batoma, Siobhan McKissic

1. Approve minutes from February Meeting (taken by Kirsten)
<https://uofi.box.com/s/jv8grphpf4wlq20t42w0ys5c0mjxqb67>
 - a. February minutes approved
2. Reading Groups & Skill Up Schedule
 - a. Spring 2024 - <https://uofi.box.com/s/squv9eby1nynpkog9qa6sqg8c2oxw6bq>
 - i. Jessica reading group date for first/second week of May to be confirmed next week.
 - ii. next Skill Up Session lead by Heather and Sara B, Fri 4/26 11a-12p. Sara and Heather will share Zoom link and promote
 - b. Fall 2024 - <https://uofi.box.com/s/nib9poiwps7v2jggh40fie7u65pqxdw>
 - i. Atoma offered reading group for fall, Sara reading group in October
 - ii. Skill Ups: Celenia's 'hosting hybrid'
 - iii. Business Office—P-cards etc. with Celenia and Sara—in September
 - c. Feedback
 - i. Last Skill Up with Victor Jones: 25 people, went great, people appreciated DEIA updates. Post-event responses: people were inspired to contribute to work
 - ii. Questions from Jessica: How do we genuinely get people to value/engage with diversity work? How to present without sounding preachy?
 - iii. IDEALS Conference—discuss in future (Jessica is attending)
 - iv. **Action item:** Sara will share Victor's session recording with promo for her session
3. Definition of quality engagement
 - a. Survey status: Data being gathered, feedback to be presented to OEC by Celenia, Janis, Siobhan, Sara.
 - b. Requests have come in to discuss more. Questions about survey itself and how to interpret "quality engagement"
 - c. In May: Who will be here for 5/1 meeting? YES: Sara, Cindy, Janis, Jessica, Sara, Kirsten, Rachel, Siobhan
4. Discuss new Chair/Co-Chair 2024-2025
 - a. Serves for 1 year term with possibility of being re-elected for another year. Janis and Celenia will finish 1 year in July. New term starts August
 - b. Individuals willing to serve: Think about options and select for May meeting

- i. Celenia and Janis will offer documentation and support for incumbent
- 5. Meeting over summer 2024
 - a. No meetings over summer! May 1 is the last meeting. People can informally/socially get together over the summer if they are around/have the bandwidth
- 6. Other items
 - a. Janis panel event: https://guides.library.illinois.edu/Solving_Challenges_Panel_Exhibit
4/9 2:30-3:30pm at Funk
- 7. Volunteer notetaker for next meeting
 - a. Cindy! Thanks

