

Outreach & Engagement Committee

01/10/2024

Minutes (Cindy Ingold)

Attendees: Celenia Graves, Cindy Ingold, Jessica Ballard-Lawrence, Kirsten Feist, Siobhan McKissic, Sara Berthier, Janis Shearer, Heather Murphy, Atoma Batoma

Absent: Rachel Miller-Haughton

1. Approve minutes from December Meeting
<https://uofi.box.com/s/3ccdsvwx0w5ftsu911j5raapois8ab0>

There were some questions about the minutes. Siobhan will revise. Celenia said a link to the OEC Grant Report Template was now on the OEC committee page.

2. Reading Group Groups & Skill Up Schedule, Timeline & Templates
Discussion took place about marketing events. Next steps are to finalize the schedule for spring 2024. Cindy will ask Victor Jones to do a Skill-Up session in February. See documents below for information:
 - 2024 brainstorming - <https://uofi.box.com/s/sqvu9eby1nynpkog9qa6sqg8c2oxw6bq>
 - Timeline - <https://uofi.box.com/s/5xt1ca2hilmkgxy5wwwvzbzccwlrwv0nfe>
 - Promotion sample - <https://uofi.box.com/s/29rphoko96zww1j6mqkrtns6zoa6z36g>

3. Definition of quality engagement
Survey Subcommittee: The survey subcommittee of Sara, Celenia, and Janis is meeting next week to discuss survey questions. This group will also produce a draft list of library employees to survey. The list of names will include employees who have outreach and/or engagement in their titles or in their list of responsibilities.

4. Other items
 - Atoma volunteered to host a reading group next fall.
 - Siobhan is submitting a grant application to OEC; she will recuse herself from voting
 - Questions were raised about the World's Largest puzzle events. There has been no communication to LibNews about this. Cindy received a question at the HUB desk and could not find any information about this initiative on the Library website. Celenia will address this as she is on the planning team.

5. Volunteer notetaker for next meeting
Kirsten Feist

6. Adjourn